

AFSCME Local 2620
Executive Committee Meeting
December 12, 2015
1 Hegenberger Road, Oakland, CA

- I. Call to Order
 - A. 11:12 am
- II. Roll Call of Officers
 - A. President- Sean Carey
 - B. Northern Vice President- Cynthia McCabe- remote access
 - C. Southern Vice President- Rita Magana
 - D. Secretary- Maureen Young
 - E. Treasurer- Adriel Reyes- excused
 - F. Senior Business Agent- Cliff Tillman
 - G. Political & Legislative Director- Marc Victoria
- III. Review of Minutes
 - M/S/C: Motion to approve minutes from November.
- IV. Reading of Correspondence
 - A. Three more judicial panel complaints filed.
- V. Staff Reports
 - A. Senior Business Agent - Cliff Tillman
 - 1. Calendar- updated calendar for July 2016 through December 2016
 - 2. Executive Board Training for Dec. 19, 2015, assignments for training.
 - B. Director of Political and Legislative Affairs - Marc Victoria
 - 1. Request the Board consider moving 15K to GAC from PAC to help support incumbent candidates.
 - 2. Heather and Marc provided a full year GAC report.

M/S/C: Move to accept the PAC recommendation of endorsement for the upcoming of primary.

 - 3. Candidate questionnaire

M/S/C: Motion to approve candidate questionnaire with the changes.

 - C. Administrative Services Supervisor - Shirl Martinez - excused
- VI. Officers Reports
 - A. President - Sean Carey
 - 1. update of database-files added for members to view
 - 2. Membership
 - a) membership committee- Needs a new chair
 - b) Communication- Maureen to chair. Will look into Constant Contact.

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- c) Next wave- still needs a chair
- 3. Database
 - a) Grievance tracker- now ready for use in the database- to be included as a training for the board at the next executive board meeting.
 - b) Information from the State- how to improve the problems with incorrect information coming from the State. Discussion of dropping the old database now that the new one is up and running.
- 4. Finances
 - a) Communication is one of the largest issues. Travel credit card spending undocumented and not coded. May need to be remove the travel credit card. Recommending that the board consider re-hiring Miller Kaplan to provide bookkeeping services.
 - b) Statewide membership meeting- Telephonie, the whole board needs to be a part of this
- B. Southern Vice-President - Rita Magana
 - 1. No written report
 - a) working with Belinda Devall
 - b) on leave until January 5th
- C. Northern Vice-President - Cynthia McCabe
 - 1. No written report
- D. Treasurer - Adriel Reyes
- E. Secretary - Maureen Young
 - 1. Review policy to help clarify records that are needed to help keep our documentation up to date.
- VII. Committee Reports
 - A. Arbitration - May need review
 - B. Constitution Committee
 - C. Contracting out Committee
 - D. Communication
 - E. Elections
 - F. GAC
 - G. Finance

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- H. Member Organizing
- I. Next Wave
- J. PAC
- K. Policy Committee
- L. Statewide Labor Management Meetings
- VIII. Unfinished Business
- IX. New Business
 - A. recognition of civil rights and labor leaders during meetings
- X. Good and Welfare
- XI. Adjournment - 5:35pm