



April 23, 2018  
EB Telephone Conference Call

- I. Call to order/Roll Call/Quorum
  - a. In Session at 7:42 pm and in quorum
  
- II. Review of Agenda
  
- III. New Business
  - a. Bookkeeping Services
    - i. Financial Committee received bids and made a recommendation.
    - ii. Conflict issue with Miller-Kaplan in that they provide the bookkeeping services and audit services. They audit their own work.
    - iii. \$600 a month quote, a yearly total is \$7200.00. Details on our accounts and work we needed for our local. What type of security is provided online? Security is provided by the CPA firm, and have confidentiality with all their employees. Is there a cost for amount for each check that is processed? We provide the number of checks that is issued on the average. If we go over, then there's a charge, and we would need to review.
      1. Miller Kaplan's quote was too high compared to the other quotes.
    - iv. Mr. Fagan was able to answer questions
      1. Additional charge for extra checks. Per Mr. Fagan, the cost is based upon the amount of work that is completed and how much that takes and time that is spent on the bookkeeping services. We are mindful of keeping within the budget. Currently, they do not have any Union clients. Have worked with Unions and non-profit business in the past. Mr. Fagan has seen our Financial Standards.
      2. Last time the company worked with a local Union may have been past five years.
      3. Our members are concerned about their private information. Fagan protects confidentiality information begins with the hiring of their staff. Maintain our IT security.
      4. Our members take time out and money to attend the events. At this time, our reimbursements are sent in a timely manner due to our treasurer. Per Mr. Fagan, they have a 48 hour turn around. They try to provide a high turn around.
      5. Better Business Bureau rating - no they do not but have been in business since 1971.



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6. Our firm does not do any audit services but will work with the auditors to facilitate the audit and have an understanding how the audit works.
  7. If not working out, then there are no penalties when services are terminated. This will be reflected in the engagement letter. Never locked into a contract. Billing is for the month ahead.
  8. M/S/C – to approve to hire Fagan & Fagan LLP bookkeeping services. Motion by Susan Neeson, second by John Xiong - Chapman **Motion #1**. Voting results: 13 yes, 4 no, 2 abstain
- b. Treasurer Union Leave
- i. M/S/F – Treasure should not be on full time union leave upon hiring a bookkeeping service. Motion by Susan Neeson, second by Debra Johnson. **Motion #2** Voting results: 4 yes, 12 no, 3 abstain
    1. How much time is needed for the bookkeeping service be able to
    2. Three weeks is sufficient
    3. Bookkeeping services will be started May 1, 2018 or immediately. This has not been decided. Coding will be provided when the bookkeeping services when they code in QuickBooks.
    4. This will be a savings for the Union by hiring bookkeeping services. Treasurer will be on part-time Union Leave.
    5. Per Treasurer, her Union Leave expires May 15, 2018.
    6. M/S/C – Call to question motion #2. Motion by Wanda Wulschleger, second by Matt Tidd. **Motion #3** Voting results: 17 yes, 1 no, 1 abstain.
    7. M/S/C – To have Fagan & Fagan LLP start effective April 24, 2018. Motion by Wanda Wulschleger, second by Susan Neeson. **Motion #4** Voting results: 18 yes, 0 no, 0 abstain
- c. Joint Union Barbecue-CMF
1. M/S/C – to approve joint Union Barbecue and have \$200 withdrawn from the SPOC budget, \$200 from Matt Tidd’s budget, and \$100 out of Local 2620 budget. Motion by Matt Tidd, second by Debra Johnson. **Motion #5**. Voting results: 19 yes, 0 no, 0 abstain
- d. Belinda Gilmer
- i. More appropriate to hold the meeting with Michael Seville and Chad Johnson to meet in LA with the members. Council 57 is not willing to pay for Gilmer and the four impacted members. And feel that the Council 57 meeting is not



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the proper place to meet with our members. The unfair labor practice has not been withdrawn by Gilmer.

- ii. We agreed to pay for the members, but Council 57 says no, but have agreed to come to LA to speak with Gilmer and the four members. Council 57 has agreed to pay for lunch for this meeting.
- iii. No travel authorization from Gilmer or impacted members to attend Council 57 meeting.
- iv. Our Local is willing to help our members to resolve their issue.

V. Adjournment

- a. M/S/C – to adjourn at 8:54 PM. Motion by John Xiong-Chapman second by Carol Cole.  
**Motion #6.** Voting results: 19 yes, 0 no, 0 abstain