



## 10/09/21 Executive Officer Meeting Minutes

**Present:** Shukimba Carlis, Chelsea Harris, Joseph Greene, Sofia Herrera, Janelle Fisher

**Absent:** Not Applicable

**Meeting Called to Order:** 11:45

**Meeting Adjourned:** Approximately 16:00

### Agenda Items & Notes

#### 1. Old Business

- a. **What is the purpose of the email authored by Shukimab Carlis sent to the Executive Board on 8/30/21:** Shukimba Carlis is not present and unable to respond directly as a result.
  - i. Shukimba Carlis states the purpose is to state what she is doing.  
All Old Business Items discussed in detail.
- b. **Follow up from Shukimba and Sofia regarding the latest email sent (Q&A, problem solving/resolutions, brainstorming, ideas, etc.)** Shukimba Carlis is not present and unable to respond directly as a result.
- c. **Is a President and Treasurer Time Study (1 week) needed? Why/Why not?** Shukimba Carlis not present and cannot comment as a result. Per Sophia Herrera, there is a part time bookkeeper, and only part time office staff (Lisa) and the treasurer. This is a significant reduction in staff. Sophia Herrera is new to the role and is still learning. Janelle Fisher asks that Sophia objectively lists what she does as the board will be voting on her union leave again in the not so distant future. Chelsea Harris suggests Sophia Herrera creates a document listing what she does and how long it takes to be presented at the November Executive Board Meeting. Cliff Tillman states that the Finance Committee can recommend suggestions as needed to the executive board e.g. bookkeeper or part time office staff.
- d. **Why are the audits incomplete? (2018-2020):** Per Sophia Herrera we do not have items Buckbinder has been requesting such as all deposits made (e.g. membership dues, credit card statements, bank statements, receipts, rental agreements) Cliff Tillman states that if it is a Council 57 matter he

could have followed up. There have been emails and phone calls with people who created receipts and they are essentially noncompliant. Chelsea Harris states judicial charges for people that are not compliant with the process

- e. **What exactly is being uncovered (by Sophia Herrera and Shukimba Carlis) that is “unbelievable”?** Unable to discuss fully because Shukimba Carlis is not present. Per Sophia Herrera she is unsure.

## 2. New Business

- a. Completing Calendar for 2022 (Cliff Tillman)
- b. Negotiation team final meeting/celebration lunch or dinner dates (Cliff Tillman)
- c. Contracting Follow Up chart (Cliff Tillman)
- d. Vaccine Meet and Confer updates (Cliff Tillman)
  - i. No meetings have been completed as of today 10/09/21
- e. Membership Drive (Cliff Tillman)
- f. Membership Organizing Plan for the Blitz (Chelsea Harris)
- g. 2021 Trustee Audit: 9/25/21 Executive Board Motion #2  
Brian Kaufman AFSCME Local 2620 The trustees audit shall be scheduled after the other audits are done 2nd: Lisa Smith Discussion: None Vote: 12 Yay 0 Nay 1 Abstain Motion passes
  - i. Per the constitution “Section 5. The trustees shall make or cause to be made at least annually an audit of the local's finances and shall submit a written report with the results to the executive board and convention/general membership.” We need to specify a specific date this year for the Trustee audit to occur to remain constitutional and avoid judicial panel charges. (Janelle Fisher)
    - 1. Cliff Tillman states we should not dictate to the Trustees.
- h. Team Building activity to take place at the November Executive Board Meeting (Proposed by Lisa Smith) 2 leadership activities were discussed.
- i. \$25 arbitration-related invoice discussion (Chelsea Harris)
  - i. Requesting a list of Arbitrators costs \$25.
- j. Agenda Structure (Joseph Greene)
  - i. Discussed a way how to track action items and associated motions
- k. Recommendation to keep Wanda Wullschleger for the remainder of the negotiations process (Chelsea Harris)
- l. Council 57 Lawyer Invoice dated 10/06/21 for \$22,723.48 distributed via an email dated 10/06/21 authored by Shukimba Carlis (Group Discussion)
  - i. Was authorized by a previous administration
- m. Will schedule 90 minutes to complete the 2022 calendar prior to to the November Board meeting

## **Motions**

Motion #1: Chelsea Harris To recommend to keep Wanda Wullschleger for the remainder of the negotiations process.

2nd: Joseph Greene

Discussion: None

Vote: 4 Yay 0 Nay 1 Abstain

Motion to Adjourn: at about 16:00 Shukimba Carlis

2nd: Joseph Greene

Vote: Passed by Consensus