



Meeting Date: 09/14/21

Meeting Start Time: 09:37

Meeting Adjournment: 12:06

Attendees: Chelsea Harris, Joseph Greene, Janelle Fisher, Sophia Herrera, Cliff Tillman

Agenda Items

1. Update on the Vaccine Meet and Confers (Cliff Tillman)
2. Negotiations 2020 updates (new agreement) (Cliff Tillman)
3. Negotiations Follow up items report (Cliff Tillman)
4. Review of remaining calendar items for 2021 (Cliff Tillman)
5. Financial/Budgeting Committee update (tasks assigned, recent agenda items, list of meetings held, motions, etc.) (Sofia Herrera)
6. TA review/approval access
7. Why scheduled EO meetings are not being held as scheduled
8. What is the purpose of the email authored by Shukimab Carlis sent to the Executive Board on 8/30/21
9. Follow up from Shukimba and Sofia regarding the latest email sent (Q&A, problem solving/resolutions, brainstorming, ideas, etc.)
10. Is a President and Treasurer Time Study (1 week) needed? Why/Why not?
11. Why are the audits incomplete? (2018-2020)
12. What exactly is being uncovered (by Sophia and Shukimba) that is "unbelievable"?
13. What can EOs do to alleviate some of the burden listed in the email Shukimba Carlis sent dated 8/30/21?

Minutes

1. **Update on the Vaccine Meet and Confers:** Per Cliff Tillman we are in 12 different departments all 12 received a notice of request for information. The lists were extensive. Most departments have responded and some are still researching. Council 57 and AFSCME Local 2620 have not established a position on the COVID-19 vaccine. The next goal is to formally meet. The officers need to respond with yes or no immediately. Sometimes the response takes up to a week. A simple majority of officers yes/no is needed. The corresponding occupational chair submitted recommendations which are forwarded to the executive officers. First concern is protecting members rights. The second concern is protecting those we serve. The two exceptions are medical and religious. AFSCME's position is to educate and protect people's rights. Officers will attempt to fill in Meet and Confers if there are less than 4 members that are available to attend.
2. **Negotiations 2020 updates (new agreement):** We do have an agreement now. The next steps are as follows: We have a final meeting as a negotiations team consisting of a final walk through of the agreement from article 1-21 to ensure the new agreement is reflective of the changes and sign the agreement. This will take place in Sacramento because most of the negotiations team meets in the north and it concludes with dinner at night. The signature sheet will be received before the end of the month. The second phase is purchasing new printed copies of the contracts. Weingarten Rights will be added at the very beginning of the contract. Normally 10,000 copies are ordered for the duration of the contract agreement. This should occur before the end of the year. Previously, it took 7 months from the new agreement to receiving hardcopies of our contract. This all depends on when the draft is provided to Cliff Tillman.
3. **Negotiations Follow up items report:** Cliff Tillman working on a chart on changes on the agreement that require a follow up. Per Cliff Tillman there are many changes. We have to pick 4 classifications for review. This chart will be ready for the Executive Board Meeting currently scheduled for 9/25/21.
4. **Review of remaining calendar items for 2021:** Cliff will share a draft. We will work on it together and it is presented at the November Executive Board meeting. All of our EO and EB needs to be on the calendar. We need to keep meetings on the date we originally agreed on. Our next EO is scheduled for 10/9/21 10:00-3:00pm. Our next meeting will be in person in Oakland. Cliff Tillman agrees to secure access to the Oakland office for our October EO meeting. Next EB in November is 11/13/21 in the North.
5. **Financial/Budgeting Committee update (tasks assigned, recent agenda items, list of meetings held, motions, etc.)** (Sophia Herrera) Sophia Herrera

reports she notified the Finance Budgeting Committee that there would be no meeting for a few months. No date for a Finance/Budgeting Committee meeting has been set. The Finance Committee is constitutional and they can assist the treasurer in her duties (budgeting and preparing for the board meeting) per Cliff Tillman.

6. **TA review/approval access** (Chelsea Harris): Chelsea Harris questions why we were removed from the TA approval process. Since Shukimba Carlis is on leave these duties need to be delegated to others immediately.
7. **Why scheduled EO meetings are not being held as scheduled:** Janelle Fisher states the October EO meeting needs to occur on the date scheduled. Chelsea Harris reiterates this and also states the meeting needs to be posted to the calendar. Cliff Tillman concurs and states if meetings need to be made we please respect everyone's schedule and availability.
8. **What is the purpose of the email authored by Shukimab Carlis sent to the Executive Board on 8/30/21:** Shukimba Carlis is not present and unable to respond directly as a result.
9. **Follow up from Shukimba and Sofia regarding the latest email sent (Q&A, problem solving/resolutions, brainstorming, ideas, etc.)** Shukimba Carlis is not present and unable to respond directly as a result.
10. **Is a President and Treasurer Time Study (1 week) needed? Why/Why not?** Shukimba Carlis not present and cannot comment as a result. Per Sophia Herrera, there is a part time bookkeeper, and only part time office staff (Lisa) and the treasurer. This is a significant reduction in staff. Sophia Herrera is new to the role and is still learning. Janelle Fisher asks that Sophia objectively lists what she does as the board will be voting on her union leave again in the not so distant future. Chelsea Harris suggests Sophia Herrera creates a document listing what she does and how long it takes to be presented at the November Executive Board Meeting. Cliff Tillman states that the Finance Committee can recommend suggestions as needed to the executive board e.g. bookkeeper or part time office staff.
11. **Why are the audits incomplete? (2018-2020):** Per Sophia Herrera we do not have items Buckbinder has been requesting such as all deposits made (e.g. membership dues, credit card statements, bank statements, receipts, rental agreements) Cliff Tillman states that if it is a Council 57 matter he could have followed up. There have been emails and phone calls with people who created receipts and they are essentially noncompliant. Chelsea Harris states judicial charges for people that are not compliant with the process
12. **What exactly is being uncovered (by Sophia Herrera and Shukimba Carlis) that is “unbelievable”?** Unable to discuss fully because Shukimba Carlis is not present. Per Sophia Herrera she is unsure.

13. What can EOs do to alleviate some of the burden listed in the email Shukimba Carlis sent dated 8/30/21? Per Joseph Greene, we are starting to do this and Shukimba Carlis does not delegate.

Motions

Motion #1: Joseph Greene Move to approve as written

2nd to motion: Sophia Herrera

Discussion: None

Vote: Passed by consensus

Motion #2: Joseph Greene All the executive officers have access to approve travel authorizations

2nd to motion: Janelle Fisher

Discussion:

Vote: 2 Yes, 0 Nay, 1 Abstention Motion passes

Motion #3: Janelle Fisher postpone agenda items #8 and #9 to the next Executive Officer Meeting in which Shukimba Carlis is present

2nd to motion: Joseph Greene

Discussion:

Vote: 2 Yes 0 No 0 Abstention Motion passes

Motion #4: Joseph Greene postpone agenda item #11 to the next Executive Officer Meeting scheduled for 10/9/21 in which Shukimba Carlis is present

2nd to motion: Janelle Fisher

Discussion: None

Vote: 2 yes 0 No 0 Abstention

Motion #5: Joseph Greene postpone agenda item #12 to the next Executive Officer Meeting scheduled for 10/9/21 in which Shukimba Carlis is present

2nd to motion: Sophia Herrera

Discussion: None

Vote: 2 Yes 0 No 0 Abstention Motion passes

Motion #6: Joseph Greene postpone agenda item # 10 & 13 to the next Executive Officer Meeting scheduled for 10/9/21 in which Shukimba Carlis is present

2nd to motion: Sophia Herrera

Discussion:

Vote: 2 Yes 0 No 0 Abstention Motion passes

Motion to Adjourn the meeting at 12:06

2nd Janelle Fisher

Vote: Passed by consensus